

Fee Schedules

These fee rates assume the mediation or arbitration is a two-party, non-complex dispute and/or litigation. Multi-party or complex matters may be calculated at a different rate. Please feel free to call 818.501.1618 to inquire. Each party will be assigned a proportionate share of the hourly rate unless otherwise agreed to in advance.

Mediation		Arbitration	
Admin Fee (non refundable)	\$150.00	Admin Fee (per party-non refundable)	\$250.00
Hourly Rate (3 hr. min)	\$400.00	Conflict Check & Disclosure Fee	\$200.00
Travel/Preparation Rate (per hr.)	\$200.00		

Admin Fee is assessed when a hearing is scheduled. Each party is responsible for their *pro rata* share of the Admin Fee whether or not there is a timely cancellation or continuance. The fee is to cover expenses incurred in the management of the case, the setting up of the file, establishing the date and site, and a myriad of other tasks in conjunction with the setting up of a successful mediation or arbitration.

Cancellation Policy & Fees	
Cancellation or rescheduling must be in writing by letter, email, or facsimile	
Cancellation of Half Day Matters (4 hrs. or less)	
Notice given more than seven (7) days before scheduled date	\$200.00
Notice given seven (7) days or less (2 hr. minimum)	\$800.00
Cancellation of Full Day Matters	
Notice given more than seven (7) days before scheduled date	\$200.00
Notice given seven (7) or less (3 hr. minimum)	\$1,200.00
Cancellation of Multi-day Matters	
Notice of thirty (30) or less days (3 hr. minimum)	\$1,200.00
Rescheduling Half Day Matters (4 hrs. or less)	
First Reschedule with fifteen (15) days or more notice	No Charge
Notice of seven (7) or less days (3 hr. minimum)	\$1,200.00
Second Reschedule with notice of fifteen (15) or more days	\$200.00
Rescheduling Full Day Matters	
First Reschedule with fifteen (15) days or more notice	No Charge
Notice of seven (7) or less days (3 hr. minimum)	\$1,200.00
Second Reschedule with notice of fifteen (15) or more days	\$200.00
Rescheduling Multi-day Matters	
First Reschedule with fifteen (15) days or more notice	No Charge
Notice of seven (7) or less days (3 hr. minimum)	\$1,200.00
Second Reschedule with notice of fifteen (15) or more days	\$200.00

Michael Rainey guarantees satisfaction of their services or your fees are refunded